

# **GREAT CHART PRIMARY SCHOOL**

## **HANDWRITING POLICY**

September 2018



*Our vision is to create a school community where children participate, succeed and are proud of their achievements. We strive to actively promote British values and prepare our children to become role models, thus preparing them for life in modern Britain. It is our belief that children come to Great Chart Primary School to be happy, successful and to be the best they can be. Our core values are: Respect, Aspiration, Responsibility, Resilience, Independence and Kindness.*

### **Aims:**

- In order to help raise attainment for all pupils, a consistent approach to the teaching of handwriting has been developed throughout the school.
- To introduce and maintain a consistent and continued handwriting style throughout the school from Foundation to Year 6.

### **Rationale:**

- To ensure that all children are able to write with a legible and neatly formed style.

### **Guidance for Foundation and Key Stage 1:**

- Children taught to use an efficient pencil grip.
- Children to begin cursive handwriting in Foundation. Every letter to begin and end on the line.
- For agreed letter formation see attached sheet.
- Formal handwriting practice to be undertaken regularly in EYFS and KS1
- Pencil grips, thicker pencils and wider lines will be used by the children who experience major problems writing cursively.
- Green pencils will be used by children in EYFS and Yr1 when revising or answering questions
- Green pens will be used by children in Yr 2 answering questions. Orange pens are used by children when they have independently revised their work

### **GUIDANCE FOR KEY STAGE 2**

Year 3-6

- Children will have discrete handwriting sessions each week.
  - Pencil grips, thicker pencils and wider lines will be used by the children who experience major problems writing cursively.
  - The Teaching Assistant will take a small group of children for handwriting practice where appropriate.
  - Black handwriting pens will be used for the majority if not all the handwriting where appropriate from Year 4 onwards. Pen licences can be taken away if writing presentation is unacceptable.
  - Follow agreed format for setting out work
  - Green pens will be used by pupils when answering questions
- (See Presentation Policy)

## **SPECIAL EDUCATIONAL NEEDS**

- Pupils with SEN requirements will be supported in their handwriting work. Their progress will be monitored by the Class Teacher, the Teaching Assistant and the Inclusion team.

## **Training and Continued Professional Development**

- Staff will be provided with written copies of the letter formations and joins. If needed staff can approach the Literacy Leader for guidance.