

Friends Association of Great Chart Primary School Committee Meeting

Tuesday 1st July 2025 – 7pm – Great Chart School

1. **Present** Amanda, Sarah-Marie, Kate, Nicola, Vicky, Michelle, Claire.
2. **Apologies** Natalie and Alice
3. Meeting is Quorate with 5 trustees
4. **Minutes of the Previous Meeting** agreed
5. **Matters Arising** Nothing.

6. President's Report

Welcome to our June meeting. Apologies for not joining you this evening but I leave you in Mrs High's very capable hands.

Thank you for adding another new event to your long list: The Quiz Night. I'm sure all of those who attended had a great time and it was lovely to put on something just for adults so that they were able to relax on a Saturday evening. Firstly, could I thank Amanda and Kate for representing the Friends' Association at our recent New Parents Evening. Ever ready to raise funds, they were busy selling pre-loved uniform! Plus Amanda gave a great speech outlining how the Association supports the school. Well done to you both. Since our last meeting in May you have continued to keep yourselves busy with the Doughnut and very popular Frozen Friday Sales plus the Someone Special Sale. I'm sure their chocolate treat made a 'special' someone very happy at the weekend. We are really looking forward to joining you at the Summer Fete and will be keeping our fingers crossed that it is a successful day. Many thanks for your continued support and the amazing role you play.

Mrs Pang

Chairperson's Report

Good evening, and thank you to everyone attending.

I can't quite believe that we have come to another end of the school year.

A big thank you to all those who have helped with all the events this year.

This year has definitely been a challenging one, hence why we decided to do a google form to see

what we are doing wrong, what we can improve on etc. I think everyone are tightening their belts

and its shows. We will share the responses with you at September's meeting.

But we can't wait to share what we have raised in total this year at the end of the school term (we

don't actually know yet!) But whatever we have raised, will help the school enormously.

I hope we all have a well-deserved break and I cannot wait to get back to planning in September.

7. Treasurer's Report

Income since last report

Date Event Item Incoming

21/05/2025 Summer Fete 2025 Sponsorship £125.00
21/05/2025 May 2025 Disco Ticket sales under wrong categorisation £19.72
22/05/2025 Summer Fete 2025 Sponsorship £50.00
28/05/2025 June 2025 Quiz Ticket sales £61.42
30/05/2025 May 2025 Disco Ticket sales under wrong categorisation £9.86
30/05/2025 June 2025 Quiz Ticket sales £5.12
02/06/2025 June 2025 Quiz Ticket sales £46.08
02/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £7.29
04/06/2025 June 2025 Quiz Ticket sales £10.24
05/06/2025 June 2025 Quiz Ticket sales £10.24
06/06/2025 June 2025 Quiz Ticket sales £10.24
07/06/2025 June 2025 Quiz Games £103.00
09/06/2025 June 2025 Quiz Ticket sales £30.72
09/06/2025 Frozen Fridays 2025 Card sales £58.52
10/06/2025 Summer Fete 2025 Sponsorship £200.00
11/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £35.10
12/06/2025 Uniform Sales Card sales £28.50
13/06/2025 Frozen Fridays 2025 Card sales £141.14
13/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £7.29
13/06/2025 Father's Day 2025 Takings £724.30
16/06/2025 Summer Fete 2025 Sponsorship £25.00
Total £1,708.78

Outgoings since last report

Date Event Item Outgoing

20/05/2025 Summer Fete 2025 Candy floss £217.00
27/05/2025 Leavers Party 2025 Leavers books £163.20
29/05/2025 Summer Fete 2025 Refreshments £84.00
03/06/2025 Frozen Fridays 2025 Ice creams £97.65
05/06/2025 Summer Fete 2025 Equipment £19.96

10/06/2025 Summer Fete 2025 Champagne flutes £23.40
13/06/2025 Summer Fete 2025 Equipment (Lamination pouches) £7.79
13/06/2025 Sports Day 2025 Freeze poles £28.80
13/06/2025 Summer Fete 2025 Refreshments £3.12
13/06/2025 Frozen Fridays 2025 Ice creams £50.25
16/06/2025 Summer Fete 2025 Refreshments (Doughnuts) £181.74
Total £876.91

8. Summer Fete update –

The weather seemed to be against us again this year. Yes it was sunny and warm, but maybe a bit too warm, I do think that was our main issue this year.

We have had several comments that having the fete on the field was nice! So going forward the summer fete will take place on the field. We have also change the time for next year, 11.30am –

2.30pm. We are hoping that once the raffle is all in, we can announce the summer fete total just before picnic in the park to the friends and staff, with the hope that Mrs Pang can officially announce the total at Picnic in the park again. Then we can announce on our socials. A massive thank you to all the friends' members who helped leading up to the fete and on the day itself. Mrs Pang can you please pass our thanks on to all members of staff who helped, as if it wasn't for them, the day couldn't have gone ahead.

9. Leavers

We are all set for the leavers disco happening 12th July. Thank you to everyone who said they can help (6) I will let you all know times to arrive nearer the time. Agreed food that would need to be ordered **ACTION**

10. Dates for 25/26

These were circulated

Our first event will be the coffee mornings for the new starter's parents. Tuesday 9 th and Wednesday 10 th . Will anyone be able to bake?

Next event is Teddy Bears picnic – any volunteers? It would be during the event, help to set up ie make the sandwiches etc and just tidy away. Sarah Marie Amanda Kate and Nicola

11. Christmas

Yes we have started to think ahead for Christmas. The chrstimas fair, we've decided not have outside stall holders, but we need a pull to get people in. This was agreed and a conversation was had about maybe a Christmas event with activity stations such as reindeer food biscuit making etc

We will of course have father Christmas. We need to contact to book the same one **ACTION**

What is everyone's thought on the snow globe again? It was a mixed response I was agreed we would leave it this year as we wasn't using outside.

Wreath making.

We have contacted The Lavender hut who can do wreath making for us, on Thursday 27th November.

She can do a max of 15 people for £40. We thought we could charge £55 per person which would include a glass of prosecco on arrival then free tea and coffees with maybe mince pies. (we could have a donation pot out maybe)

Thoughts? Everyone was very keen for this to go ahead.

12. AOB

We will be selling Drinks and ice creams at Picnic in the park. We will wait for the children to return to their class after the picnic before we start selling. Will be from 1pm ish

If anyone wants to come and help, they can. We should have cover for anyone wanting to see their child's year group perform. Nicola and Vicky offered help

Dates of Next Meetings

23rd September 2025

14th October 2025

9th December 2025

Upcoming Events

Coffee Mornings Sept 2025

Teddy Bears Picnic Sept 2025

Actions from Meeting

- Completed