

Friends Association of Great Chart Primary School Committee Meeting

Tuesday 10th March 2026 – 7pm – Great Chart School

1. **Present** Amanda, Sarah Marie, Nicola, Natalie, Wendy, Jen
2. **Apologies** Kate, Shelley, Alice
3. **Minutes of the Previous Meeting** agreed
4. **Matters Arising** Nothing.
5. **President's Report**

Welcome back to our March meeting.

The school discos were once again well received by the children and it was lovely watching them all have such a good time.

Since our last meeting in February I know you have been very busy organising other events: Book Character Hunt, Something Special Sale, Easter Raffle and the new Colour Run.

Hopefully the Book Character Hunt was enjoyed by many families over the weekend.

The children really enjoyed the drama workshops during Book Week. Thank you for enabling us to provide this opportunity for the children.

Once again we are looking forward to the Something Special Sale and I'm sure parents and carers are excited to see what gifts they may receive- hopefully nothing they donated!

Thank you to everyone involved in these events. The planning and then delivery of such events doesn't just happen. We appreciate all of the hard work which goes on behind the scenes and also the forward planning to think about new events such as the colour run.

We are looking forward to the remainder of the year and all the events you have planned. Thank you for your support.

6. **Chairperson's Report**

Thank you for all attending this evening!

It's been a bit of a quiet month but a busy month behind the scenes as we are getting ready for someone special, the Easter raffle and our first colour run.

The February school disco went down well with good numbers. The crisps seem to be okay too. No one really complained.

Going forward we do think that we will only have two discos not three. So we will have year one two and three together and then years four five and six.

This means that we won't have many issues with helpers and we will save a tiny bit of money on the disco.

A big thank you to all the staff and members of the friends Association who helped at the disco.

7. **Treasurer's Report**

Income and Outgoings since last report

Date Event Category Income outgoing

10/2/2026 Easter Raffle 2026 Raffle tickets £64.20

12/2/2026 Misc Easy Fundraising £48.91

23/2/2026 Colour Run 2026 Sponsorship £120.00
26/3/2026 Colour Run 2026 Sponsorship £120.00
27/2/2026 February 2026 Disco Refreshments £41.85
27/2/2026 February 2026 Disco Disco £100.00
27/2/2026 February 2026 Disco Ticket sales £950.00
27/2/2026 Colour Run 2026 Sponsorship £120.00
2/3/2026 Misc Cable ties £15.16
2/3/2026 Colour Run 2026 Sponsorship £120.00
3/3/2026 Colour Run 2026 Paints £883.20
4/3/2026 Colour Run 2026 Sponsorship £120.00
4/3/2026 Book Week Trail 2026 Card takings £17.71
5/3/2026 Book Week Trail 2026 Card takings £43.28
6/3/2026 Book Week Trail 2026 Card takings £15.73
6/3/2026 Colour Run 2026 Sponsorship £240.00
6/3/2026 Book Week Trail 2026 Cash takings £86.00
7/3/2026 Book Week Trail 2026 Card takings £7.88
9/3/2026 Misc Envelopes £7.98
Total £1889.51 £1112.39
Bank Total at Present £16,635.72

Disco made a profit of £808.15 which was up on budget from 2025.

Book Week Event made a profit of £159.44 after expenditure which was very similar to the budget from last year.

We need to agree on the budget for the rest of the events this year.

8. Someone Special

This is taken place this Friday. We have potentially 6 to 8 people helping.

We received a lovely amount of wrapping paper which we asked for which was amazing. Gift wise again every year we are down and if we didn't have leftovers from Elfridges, we would be short.

Those of you who have kindly volunteered, we will be straight after drop off.

Table, chairs, scissors and sellotape will be all waiting.

Mrs Pang agreed we can start straight away.

9. Book Hunt

This year, I don't know why, but there was quite a lot of buzz about the book hunt. I'm not sure if it's because the weather was looking nice, but in total we sold about 86 maps. We have got roundabout 60 books, so everyone who returned their maps will be pulled from a hat. We have always stated that you may win a prize.

Going forward, I think this is maybe an event that we should try and stick to. I know we said maybe change it up every other year but people who are buying the maps all said how much they love the event.

Potentially looking for 15 book donations.

10. Easter Raffle

We have had a lovely donation from MandS of three Easter eggs. A few lovely parents have also donated some Easter goodies, and from donations from someone special, we have a lovely range of Easter prizes. I'm hoping we are going to do okay with the Easter raffle, we've had not much outlay, only the

raffle tickets. I'm just wondering if the small turnaround will be out only setback. But we live and learn and we can adjust this for next year.

11. Colour Run

We are doing amazingly with our sponsors for the colour run. At the moment we only have one colour left available with a few people interested. As it potentially stands, the colour run is looking like it will not cost us anything. We would like to get some refreshments in for us to sell. Whatever is leftover will then go onto the summer fete. So as it stands at the moment we are potentially looking at only having to buy refreshments. Which I don't think it's pretty bad going.

We are hoping to get everyone's logos and details in by Friday, the 20th of March. This thing gives us a few days to design the poster and get that up and on the socials and dojo the following week. Signup is going on Arbor week commencing 30th of March. With also sponsor forms being sent out the same time.

We are putting a return date for sponsorship forms as the 15th of May. This will then give everybody enough time to get their forms and money in.

We are desperate for volunteers to help!! we can only do so much on our own. I have suggested and will email out to our sponsors to see if they would like to come and throw their coloured paint. Hopefully that may reduce the number of volunteers we need. Based on 400 coming in.

12. Budget

13. AOB

I know we have been talking about banners for a long while and I think it's now time to move the talking to purchasing. I would like to purchase two 6' x 4' banners that will go on the key stage one fence inside the main gates and one to go on the key stage two fence just by the main gate entrance. This has all been okayed and agreed with by Mrs. Pang. The banners we have seen have space for us to put our events in pockets and attach the banners so the banners will stay up permanently and then we would just change what's on it as and when. We would also then get a QR code on the banner that would take us to our Facebook page.

These are £24 each plus £5 postage

We would then like to purchase two roller banners for when we are selling at the gates. We thought these ones could just be generic Great chart friends Association banners. With what we do on them! Then hopefully when we are standing in there people know that we are the friends association and that that we are selling something. Obviously, we are open to ideas for what we can go on the roller banners. For these we are looking at roughly £50 each.

Uniform Sale

This will take place in the main hall on Tuesday 24th March.

New Events for 2026/2027 to consider in future duck race, bingo, sip and paint night

14. Dates of next meetings

28th April

20th May

16th June

7th July

Actions from Meeting

- Contact Padel company re sponsorship raffle, prizes
- Look into more versions of the banners for selling and buy banners for fences.
- Purchase banners
- Update budget sheet and share with chair
- Save the date for summer fete going out.