

**Friends Association of Great Chart Primary School Committee Meeting**  
**Tuesday 18<sup>th</sup> November 2025- 7pm - Great Chart School**

**1. Present**

Amanda Oliver, Kate Brown, Sarah-Marie Collins, Natalie Phillips, Paula High, Jennifer Keen, Claire Tatton, Michelle Noakes

**2. Apologies**

Wendy Pang, Vicki Prigmore, Alice Panagopoulos, Nicola Bellman.

**3. Conflicts of Interest**

Nicola Bellman – Governor at Goats Lees Primary School, Trustee of Towers Tiny Tots

**4. Minutes of the Previous Meeting**

Accepted as a true account of the meeting with no matters arising.

**5. President's Report**

Welcome back to our November meeting. Please could I send my apologies for this evening, however I leave you in the very capable hands of Mrs Thomas.

Please could I say a huge congratulations to you all for putting on such a successful Fireworks Event. The children were buzzing about it last week and we are excited to find out the final total. Parents and staff were also extremely positive about it. Thank you to you all for your meticulous planning and organisation to make the event run smoothly. It really is such a great event but I appreciate it has its challenges.

I know you are in full swing planning some great events throughout this year and with Christmas around the corner you are all very busy. The Christmas Fair sounds like a very exciting event and with the discos and Elfbridges I hope you receive lots of support.

We are extremely grateful for everything the team does to support the school so thank you for all of the efforts you have made already.

**6. Chair's Report**

Good Evening and thank you to everyone for attending.

I want to say again a big thank you to everyone who helped at the fireworks event.

I'm pleased to say that it went off perfectly and as of today, we haven't received any complaints! Liam again put on a perfect display for us!

We are now heading into the busy time of year where we seem to have something happening every week, so any help, whether that be helping at an event or just sharing our Friends Association Posts on FB/IG is very much appreciated.

Thank You

**7. Treasurer's Report**  
**Income since last report**

<b>Date</b>	<b>Event</b>	<b>Item</b>	<b>Incoming</b>
10/10/2025	Fireworks 2025	Ticket sales	£22.42
13/10/2025	Wreath Making 2025	Ticket sales	£100.00
13/10/2025	Fireworks 2025	Ticket sales	£126.75
14/10/2025	Fireworks 2025	Ticket sales	£119.18
15/10/2025	Uniform Sales	Card takings	£4.93
15/10/2025	Uniform Sales	Cash takings	£93.00
15/10/2025	Fireworks 2025	Ticket sales	£53.13
16/10/2025	Fireworks 2025	Ticket sales	£119.19
17/10/2025	Fireworks 2025	Ticket sales	£162.57
20/10/2025	Fireworks 2025	Ticket sales	£197.67
21/10/2025	Fireworks 2025	Ticket sales	£83.11
22/10/2025	Fireworks 2025	Ticket sales	£189.38
23/10/2025	Fireworks 2025	Ticket sales	£54.84
24/10/2025	Fireworks 2025	Ticket sales	£87.26
27/10/2025	Fireworks 2025	Ticket sales	£524.30
28/10/2025	Fireworks 2025	Ticket sales	£136.26
29/10/2025	Fireworks 2025	Ticket sales	£297.24
30/10/2025	Fireworks 2025	Ticket sales	£375.20
31/10/2025	Fireworks 2025	Ticket sales	£625.42
31/10/2025	Fireworks 2025	Ticket sales	£343.93
31/10/2025	Fireworks 2025	Ticket sales	£18.00
01/11/2025	Fireworks 2025	Ticket sales	£668.12
02/11/2025	Fireworks 2025	Ticket sales	£589.14
02/11/2025	Fireworks 2025	Gate sales	£1,370.96
02/11/2025	Fireworks 2025	Refreshment sales	£535.30
02/11/2025	Fireworks 2025	Glow wand sales	£1,093.75
02/11/2025	Fireworks 2025	Rowie's pizza donation	£52.00
02/11/2025	Fireworks 2025	Streetz 2 Streetz donation	£75.00
06/11/2025	Wreath Making 2025	Ticket sales	£50.00
10/11/2025	Wreath Making 2025	Ticket sales	£150.00
10/11/2025	Misc	Candyfloss sales	£50.00
11/11/2025	Misc	Candyfloss sales	£55.00
13/11/2025	Misc	Easy Fundraising	£16.59
16/11/2025	Wreath Making 2025	Ticket sales	£50.00
<b>Total</b>			<b>£8,489.64</b>

### Outgoings since last report

Date	Event	Item	Outgoing
13/10/2025	Christmas Raffle 2025	Raffle tickets	£64.20
13/10/2025	Misc	Logo design	£25.00
17/10/2025	Fireworks 2025	Glow wands	£576.64
20/10/2025	Fireworks 2025	Ambulance	£367.20
29/10/2025	Fireworks 2025	Refreshments	£161.02
31/10/2025	Misc	Parking	£1.00
<b>Total</b>			<b>£1,195.06</b>

Please note we have not yet paid the balance on the fireworks, as I have asked to be invoiced for this by Liam.

### Fireworks Night 2025 P&L

After a slightly slow start and not many in person sales after school, the event ended up being very well attended and we were only around 10% behind forecast for the display at £5,925.75 profit versus a forecast of £6,579. The display was brilliant, and we have had no requests for refunds, nor complaints about noise this year!

### Current Balance

The current balance stands at £30,716.46 in the bank, plus coins from fireworks night and a small amount of petty cash in the treasurer's possession.

### Budget

Nett we are at -£771.62 for events against budget to date for 2025. This is only for events that were planned for, not anything additional we have included such as wreath making and selling off our candyfloss stock. We hope that the raffle and wreath making will make up some of the deficit of not having a Christmas fayre this year. I estimate we will end up around £1,000 behind our original overall forecast of £21,427.50, but ahead of our revised forecast that took out the Christmas fayre.

### 8. Fireworks

Weather was on our side this year, after a very wet morning it was dry and not windy for the actual display.

It definitely was quieter this year, but overall I think the event was well attended. The feedback I've heard has all been positive!

We would like to book Liam again.

Due to how the weekends fall in November next year, and when Halloween and Remembrance Sunday falls, it was suggested to hold next year's firework event on Friday 6th November, and shifting the times to gates opening 5pm, for a 6.30pm display or 5:30pm opening or a 7pm display.

Wands - We have well over 300 wands in the lock up. Next year we think it's best to just sell what we have, and not to purchase any more!

## **9. Wreath Making**

This is happening on Thursday 27<sup>th</sup> November.

This event has raised £70.00

## **10. Pyjama Party**

EYFS

Helpers: Amanda, Sarah-Marie and Nicola

2.55pm – 3.30pm. Children and parents will come through main hall door

Y1&2

Helpers: Amanda, Sarah-Marie, Nicola, Claire, Jen & Jill

3.45pm – 5.15pm. Children will come through main reception. Bands to be given to children with allergies. Helpers to arrive at 3.30pm please.

Y3,4,5,&6

Helpers: Amanda, Sarah-Marie, Nicola, Hayley, Jen, Shelly & Helen

5.30pm – 7.15pm. Children will come through main reception. Bands to be given to children with allergies. Helpers to arrive at 5.15pm please.

## **11. Elfridges Donation / Non School Uniform Day**

This will be held on Friday 5th December

Children will bring a donation in for Elfridges and wear non school uniform.

Volunteers will be needed to collect donations from 8.20ish to when the last year goes in. We then need to wheel everything round to the small hall, so should be done and dusted by 9am.

## **12. Christmas Raffle**

Christmas raffle is going well, we have some amazing prizes:

- £100 Cash
- 2 Tenterden Panto Tickets
- Thai Basil – Lunch for 2
- £15 Longacres Voucher
- £100 voucher for a treatment at Feathertouch Hygienist Medical Aesthetics & Dentistry
- 2 Free Yoga Classes with Ally at Wild Star Yoga
- 2 Tickets for Charing Races
- 2 Tickets for Fishers Adventure Park
- Childs gift bag filled with goodies from Little Music Stars
- 4 Tickers for Ashford Cinema
- 2 Tickets for Ice Skating at Quex Park
- £40 voucher from The Granary Spa
- Cadbury Chocolate Gift Set

- Children Christmas Eve Hamper
- Christmas Treats Set
- Bottle of Baileys

### **13. Elfridges**

To be held on Friday 12th December

Helpers to go to the small hall straight after drop off until lunchtime.

Volunteers - Amanda, Sarah-Marie, Kate, Claire, Natalie,

### **14. Any Other Business**

Shelley suggested that we investigate Amigo's Magic Show. Her school have just had them to visit and raised £750.

There's no outlay. 50% of the ticket sales go to Amigos and 50% to the Friends Association.

Looking at the current calendar of events, it was suggested that February may be a good time.

Amanda will contact them for more details.

Natalie has organised for a second card for the Friends' Association bank account.

Sally has been removed as a signatory and Nicola will be added.

The current signatories are Amanda and Natalie.

### **Dates of Next Meetings**

13th January 2026 - AGM

Tuesday 10th February

Tuesday 10th March

Tuesday 28th April

Tuesday 20th May

Tuesday 16th June

Tuesday 7th July

### **Upcoming Events**

27<sup>th</sup> November - Wreath making

5<sup>th</sup> December - Donations for Elfridges

5<sup>th</sup> December – PJ Party & Movie Night

12<sup>th</sup> December - Elfridges