

Friends Association of Great Chart Primary School Committee Meeting
Wednesday 24th May 2023- 7pm - Great Chart School

1. Present

Natalie Hubbard, Vicky Prigmore, Wendy Pang, Sarah-Marie Collins, Paula High, Jenny Thomas, Michelle Noakes, Jennifer Keen, Chantelle Bennett, Katie Brown, Claire Tanton, Amanda Oliver, Sally Windle

2. Apologies

Natalie Phillips,

3. Minutes of the Previous Meeting

Accepted as a true account of the meeting.

4. President's Report

Welcome to our May meeting. It seems like a long time since we last met. Hopefully you were well supported with the Easter Raffle and it was good that the second hand uniform sale went ahead for parents. With the cost of living proving difficult for families it's great to be able to offer this to parents. Storing them on the premises is hopefully easier too. Hopefully we can get some additional dates in the diary this evening.

The discos seemed really well supported. I think keeping them simple ensured that you mitigated any problems with lost money or broken wands. Thank you to everyone involved in the planning and running of the event.

We are looking forward to hearing your plans for the Summer Term, Summer Fete and also the Leavers' Party.

Thank you once again for all your support.

5. Chairperson's Report

Hello and welcome to our May meeting. It is lovely to see you all here. Our most recent event was the disco. It was wonderful to see so many children enjoying themselves. It was noted on the day that maybe an hour was a little too long for the Year 1 and 2 group. Perhaps 45 minutes would be better. It was great to have lots of adults to run the event, so we thank the whole team for being there and giving the children a fun time. I have thanked Sasha for the disco. She always gives us a brilliant night. Sarah-Marie had a super idea of a Christmas disco, so that is something we can possibly look into.

We have our busy time of the year coming up now with the Summer Fete, Sports Day and the Year 6 Leavers' Disco. There are plans to be made and organise but we have done it many times now so the worry is less!!! Hopefully with the new members joining us we can raise even more funds for our wonderful school. Please let Vicki and I know which events you are available to help at. This time of year it is 'all hands on deck' so let's pull together and do our very best for the children and their families!

6. Treasurer's Report

Outgoings since last report

Event	Item	Outgoing
Fireworks 2023	Fireworks deposit	£340.00
Fireworks 2023	Ambulance	£316.80
Leavers Do 2023	Autograph books	£145.80
May School Disco	Food and drink	£65.66
May School Disco	Disco	£150.00
	Total	£1,018.26

Income since last report

Event	Item	Incoming
Easter Raffle	Card ticket sales	£39.32
Easter Raffle	Card ticket sales	£43.25
Easter Raffle	Online transfer ticket sales	£10.00
Easter Raffle	Card ticket sales	£5.90
Easter Raffle	Card ticket sales	£17.70
Easter Raffle	Cash ticket sales	£160.00
May School Disco	Card ticket sales	£177.06
May School Disco	Card ticket sales	£118.00
May School Disco	Card ticket sales	£113.11
May School Disco	Card ticket sales	£118.00
May School Disco	Card ticket sales	£113.10
May School Disco	Cash ticket sales	£733.00
May School Disco	Office Cash ticket sales	£58.15
	Total	£1,706.59

Easter Raffle P&L

After the cost of the tickets, £269.18 was raised.

School Disco P&L

After the cost of the DJ and the refreshments, a wonderful £1,214.76 was raised. There was some squash and crisps left over that can be used for the Leavers' Party.

Current Balance

£7,660.35 in bank, plus cash in treasurer's possession.

School Disco

Report Delivered by Vicki Prigmore

Selling tickets

I think was most successful because card payments were accepted. Considering the amount of children that attended I think there were plenty sold and this can continue in this manner next time.

The children entering the disco took a bit of time.

We will review this ahead of the next event. A suggestion is to signpost each year group queue so we can more easily separate the children to check them in.

Music

The music overall was good, though there were some technical difficulties. Understanding

that the DJ has worked with us for many years, we think it might be worth while trying out a new DJ at the next school disco (not y6 leavers) to see the reaction.

Drinks & Snacks

The drinks station was good though there were some issues with spillages. We could look at cordoning off an area for drinks next time.

Children sitting down for snacks worked well, giving them a short break to calm down and cool down.

Collection

Parents collecting children did become a bit hectic, with many team members needing to man the doors to ensure no child left unattended. Perhaps next time we control the flow of parents coming in to collect children.

Overall the event was very successful and raised a good amount of money. I would definitely suggest holding this again multiple times per year (twice maybe?)

Year 1&2 would benefit from Party Games rather than just dancing. Natalie H to ask Sasha about this for next time.

The children would like glow sticks. Perhaps incorporate this into the ticket price next time. The next disco will be for Christmas.

7. **Summer Fete**

To be held on Saturday 24th June 1:30pm – 3:30pm

Natalie H and Vicki will review what is in the lock up for the games and order more prizes if needed.

Arena Acts

Y2 and Y4 will be performing. Committee to investigate outside groups coming in to perform as well.

Christina to ask Nick Schatunowski about bringing his tractor.

The School Council have requested to have a stall. This was unanimously agreed to.

Katie to investigate a Bouncy Castle.

Ronnie Manek has requested to do the Wellie Toss.

Refreshments

Simply Ice Creams will lend us a freezer stocked with ice creams. We pay for what we sell.

Pimms to be sold. Mrs Thomas and Katie to lend their punch dispensers for this.

Ting to sell Popcorn.

Friends' Refreshment stall will sell crisps, sweets, cans of drink and water. Natalie P will order this.

Natalie H and Vicki will organise the stalls.

16th June – Non School Uniform Day for Tombola and Wine Hoopla donations.

8. **Year 6 Leavers' Disco**

To be held on Saturday 15th July at 7pm

Natalie P will order crisps, chocolate, sweets and drinks for the event.

More cups are needed and Natalie will also order these.

Autograph books have arrived.

Silver Keyrings will be £3 each (included in ticket price)

Anyone not attending the disco can buy a keyring separately for £5
Balloon Arch will be £85 + labour
Natalie P will order foil curtains.
Michelle to lend us her fairy lights.

9. **Sports Day**

To be held on Tuesday 11th July
Natalie H, Vicki, Sarah-Marie and Michelle to man the stall.
Ice Poles to be put in Breakfast Club freezer

10. **Fireworks Display**

To be held on Sunday 5th November
New company will be doing Fireworks and music. He wishes to come and do a risk assessment prior to the event.
Natalie P to liaise with burger and doughnut vans.
Ambulance is booked for the event.

11. **AOB**

Preloved School Uniform to be sold on 14th June at New Starters' Evening and on 7th July from 2:45pm
Frozen Fridays – Katie suggested selling ice creams after school during the summer term.

12. **Dates of Next Meetings**

Wednesday 21st June 2023
Wednesday 5th July 2023