

**Friends Association of Great Chart Primary School Committee Meeting**  
**Wednesday 8<sup>th</sup> February 2023- 7pm - Great Chart School**

**1. Present**

Natalie Hubbard, Vicky Prigmore, Wendy Pang, Sarah-Marie Collins, Natalie Phillips, Paula High, Jenny Thomas, Michelle Noakes, Sally Windle, Amanda Oliver, Jennifer Keen, Charlotte Crumby, Chantelle Bennett, Katie Brown, Shelly King, Claire Tanton

**2. Apologies**

Samuel Ogbaide

**3. Minutes of the Previous Meeting**

Accepted as a true account of the meeting

**4. President's Report**

Welcome to our February meeting.

It was so lovely to see so many people at our January meeting. I think it reassured Natalie, Vicki and existing members of the Friends' Association that the school community really did want the Friends' Association to continue. This was also really evident in the responses from parents to the questionnaire which was sent prior to the meeting.

Responses from parents were discussed and I know action has already happened with regards to advertising the dates of meetings etc in advance for parents. We have also directed parents to the school website as there is lots of information about the Friends' Association already on there. If the Friends' Association wants anything else added please let me know. I've updated the members' details etc already.

Looking ahead it will be good to discuss any forthcoming events and to agree dates so that these can be advertised and volunteers confirmed. The school appreciates your contribution to the school budget and as discussed at the meeting in January we would like to be able to raise £8,000 for the following:

- Outside visitors coming into school to enhance the curriculum

Long term projects:

- KS2 trim trail and artificial grass

Thank you so much for your support and fingers crossed that parents continue to volunteer.

**5. Chairperson's Report**

Hello and welcome to our first meeting of this year and the first after the AGM.

The AGM was really positive. Having new members willing to help gives us such confidence for the future. As we discussed, attendance at meetings is not compulsory. If you cannot be there that is fine. We would love your company but we understand sometimes it is not possible. You can always email your ideas and input to be discussed in your absence. It is during the events that we really need your help. This is also where the fun is to be had!!!!

Hopefully we can attract more new members to our team with our upcoming events. I think coffee mornings are a great way to encourage families especially if we hold them monthly.

We have the Someone Special shop coming soon and I think we should plan something for Easter too. Ideas are already coming in so that is brilliant.

Let us keep the positivity flowing, pull together and do our very best for our wonderful school.

## **6. Treasurer's Report**

### **Outgoings**

<b>Event</b>	<b>Item</b>	<b>Outgoing</b>
School Donation	2023 Annual Donation (including Sensory Garden grant)	£11000

**Income** – not applicable since last report.

### **Current Balance**

£8,041.40 in bank, plus cash in treasurer's possession.

## **7. Mother's Day**

Something Special Gift Shop will be held on Friday 17<sup>th</sup> March

Non School Uniform Day to be held on Friday 10<sup>th</sup> March in exchange for donations to the shop.

Gifts to be sorted on Thursday 16<sup>th</sup> March after 9:15am by Sarah-Marie, Amanda and Natalie H.

In email to parents, Sarah-Marie to ask for wrapping paper and for extra gifts for those who feel they can donate a little extra.

Volunteers to help at the event: Vicki, Natalie P, Claire, Michelle, Amanda, Sarah-Marie, Chantelle, and Natalie H.

Left over presents will be held onto for those children who forget.

## **8. Easter Events**

We will hold an Easter Egg raffle on Monday 20<sup>th</sup> March.

Sarah-Marie to write to Lindt and Haribo shops to ask for prizes.

## **9. A.O.B**

### **HP Fundraiser**

The HP £1 Million UK Schools Giveaway is an easy way for schools to earn free funding and improve resources and facilities for children around the UK. During the 2022/23 school year, HP pledges to donate £10 for every parent, teacher, grandparent and friend who subscribes to Instant Ink through special PTFA fundraising pages. Each school fundraiser can earn up to £5,000 in HP donations.

Instant Ink is HP's hassle-free, money-saving ink subscription service. Plans start at £0.99 a month and cover ink, shipping and prepaid recycling. With HP Instant Ink your printer notifies to ship new ink and toner when levels are low, so you never run out. As an Instant Ink subscriber, you enjoy total flexibility. Unused pages roll over, you can add extra pages in an emergency and you can change your plan anytime.

Link to sign up: [https://ptfauk.hpcloud.hp.com/school/Great\\_Chart\\_Primary\\_School\\_cvjztw](https://ptfauk.hpcloud.hp.com/school/Great_Chart_Primary_School_cvjztw)

Natalie P. to draft an email to parents to explain about the scheme

Sarah-Marie to share on Friends Facebook page

### **School Discos**

Potentially to be held in May.

Staggered time slots across the evening with two year groups sharing each slot.

Party games would be needed for the younger year groups.

Natalie P. to investigate DJs and / or entertainment

Some helpers would need a DBS check which could be completed by the school and a first aider would be required.

A Risk Assessment would need to be written for the event.

Google form to be distributed to parents asking:

- How much would you pay for a ticket?
- Would you be willing to help?
- Do you have any special talents? (e.g. face painting, etc)

### **Scavenger Hunt**

To be held in September

Investigate companies sponsoring the map

### **Fireworks Display**

The display will be on Sunday 5<sup>th</sup> November

After all the problems with last year's display, we will look into finding a different company to do the display.

The ambulance is booked.

### **Other Fundraising Suggestions:**

#### **Ice Rink**

Could be part of the Christmas fundraising

Ice Rink company would staff the rink.

We need to check their insurance would cover injuries etc.

Friends Association to run a Christmas Market alongside the rink to raise additional money.

Rink would be hired across one weekend.

#### **Outdoor Cinema**

Large inflatable screen would cost approximately £1500

#### **Dressing Up Clothes Sale**

Perhaps ahead of Nativity Plays

### **Second Hand Uniform**

Michelle is going to stop selling the Second Hand Uniform.

Mrs. Pang will investigate finding a space in school to store the clothes.

Amanda to take over selling.

Second Hand Uniform stall to be held on Friday 24<sup>th</sup> March.

Parents can pay using the Sum Up machine.

Sarah-Marie to advertise the Second Hand Uniform Facebook page on the Friends' Association Facebook page

### **Summer Fete**

To be held on Saturday 24<sup>th</sup> June

**Dates of Next Meetings**

Wednesday 22nd March 2023

Wednesday 24th May 2023

Wednesday 21st June 2023

Wednesday 5th July 2023