

Friends Association of Great Chart Primary School Committee Meeting
Tuesday 12th March 2024- 7pm - Great Chart School

1. Present

Amanda Oliver, Kate Brown, Khadija Hamid, Sarah-Marie Collins, Natalie Phillips, Jenny Thomas, Claire Tatton, Michelle Noakes, Alice Panagopoulos, Sally Windle, Hayley Everson, Sam Ogbaide, Aideen McMahon

2. Apologies

Vicki Prigmore

3. Conflicts of Interest

Amanda Oliver – Chair of Great Chart & Singleton Pre School Committee

4. President's Report

Welcome to our April meeting. Sorry I can't attend this evening but I know you will be in the very capable hands of Mrs Thomas.

Since our last meeting in March I know you have been very busy organising and running various events: Easter Egg Raffle and the Amazon Wish list.

It was so lovely to see the selection of raffle prizes on offer; a real 'pull' to get everyone involved. The Amazon Wish List is also in full swing and classes are already receiving items to use. Thank you so much. A great idea.

The coffee afternoon was a great success and running it at the end of an afternoon proved to be really positive. Hopefully the next one, with the second hand uniform on offer, will be just as well supported.

Your efforts to keep parents informed via Facebook and Instagram should be commended. You are reaching out to everyone, keeping them engaged and encouraging them to be involved with supporting the school. Well done.

Hopefully your Term 5 events will also be supported well: Sunflower Surprise Seed sale, discos and doughnut sales. All of these new ideas are certainly being noticed and spoken about!

Many thanks for your continued support.
Mrs Pang

5. Chair's Report

Raffle was a roaring success! We raised an amazing £613.26. We are all so pleased! Thank you so much to everyone who helped sell tickets.

Behind the scenes Sarah-Marie has been busy getting us even more money. We were successful in securing a grant from our local Councillor Bill Barret, of £430. This amount is for a basketball hoop for the school, so we look forward to purchasing this and gifting it to the school!

Currently we are in the process of our Sunflower Surprise selling. Thank you to those helping sell!

We also have our Doughnut sale coming up and our disco.

Planning of the Summer fete is well underway.

I'm sure the next few weeks are going to fly by!

6. Treasurer's Report

Income since last report

Date	Event	Item	Incoming
18/03/2024	Easter Raffle	Card sales	£121.83
19/03/2024	Easter Raffle	Card sales	£47.19
20/03/2024	Easter Raffle	Card sales	£43.24
21/03/2024	Easter Raffle	Card sales	£78.63
22/03/2024	Easter Raffle	Card sales	£94.37
25/03/2024	Easter Raffle	Cash takings	£228.00
03/04/2024	Misc	Ashford Borough Council funding	£430.00
		TOTAL	£1,043.26

Outgoings since last report

Date	Event	Item	Outgoing
13/03/2024	Misc	Card Reader	£25.99
28/03/2024	Summer Fete 2024	Bouncy castle hire	£75.00
22/04/2024	Sunflower Surprise	Prizes	£16.50
22/04/2024	Sunflower Surprise	Materials	£14.77
		TOTAL	£132.26

Easter Raffle

With so many wonderful donations from local supermarkets, a very generous parent and several items received during the Someone Special Gift Shop collection, we had many prizes making the raffle extremely appealing. The total amount raised was £613.26, well over twice what was raised last year.

Current Balance

£13,923.26 in bank, plus petty cash in treasurer's possession.

7. Ashford Borough Council Grant

With the end of the financial year approaching, Sarah-Marie asked our local councillor, Cllr. Bill Barrett if he had any money left over for good causes. He had £430 available. One item on the school's wish list was a basketball hoop which was £400 plus £29 delivery so we applied for a grant to cover this.

As our bid was successful, Sarah-Marie proposed that the Friends' Association pay for the second hoop. This was unanimously agreed to.

Mrs. Thomas will order through the school and invoice the Friends' Association for the two basketball hoops

8. **Doughnut Sale**

On Friday 3rd May, the Friends will be selling doughnuts after school.

After much discussion, it was agreed that we would buy:

- Six trays of 36 sprinkle doughnuts (216 doughnuts)
- Three trays of 12 vegan doughnuts (36 doughnuts)
- One box of Gluten Free Chocolate Cake Bars (100 Bars)

Allergens for all cakes will be displayed on the tables.

Now we have two credit card machines, doughnuts will be sold at both KS1 and KS2.

Helpers: Amanda Oliver, Khadija Hamid, Kate Brown, Sarah-Marie Collins, Alice Panagopoulos, Natalie Phillips

9. **School Disco**

To be held on Friday 17th May.

Amanda has sent the details to Lucia to add the tickets to Arbor. Tickets will be sold from 7th May until 14th May at 5pm to allow Natalie time to order food.

Natalie to purchase drinks and crisps.

Amanda has completed the risk assessment for the discos.

We were donated 1300 cups for Sunflower Surprise so there are plenty to be used at the disco. During the disco, children will drink by the refreshment area to avoid spills. Children will sit on the floor for their snack and drink.

Children who win a party game will be given a plastic medal.

Any children with allergies to wear a wristband.

Children will come in via reception door and leave via the hall doors so there is a one way system. The Friends' will be given a list in alphabetical order of the children attending.

Helpers:

Year 1 & 2: Amanda, Sarah-Marie, Kate, Shelly, Claire, Nicola

Mrs. Pang, Mrs. Thomas, Mrs. High, Sylvia & Emma

Year 3 & 4: Amanda, Sarah-Marie, Kate, Shelly, Nicola, Jennifer

Mrs. Bilham & Claire (Goldwell)

Year 5 & 6: Amanda, Sarah-Marie, Kate, Shelly, Jennifer and Mrs. Elliot

10. **Summer Fete**

To be held on Saturday 22nd June

Police Car, Fire Engine and Digger all booked to attend.

Kate, Khadija, Amanda and Sarah-Marie have collected lots of raffle prizes already and Natalie is going to order the raffle tickets.

Two Tones on the Lake will be attending and catering to a variety of dietary needs.

This year, there will be a First Aid station rather than having first aiders moving around.

There will be performances from Linda Hurcombe School of Dance, MG Dance and Dance Visions.

Beverley for Barclays Bank is away so Amanda is going to speak to another contact about Match Funding for the fete.

11. Any Other Business

Nicola spoke to Pizza Hut about donating pizzas for the leavers' disco without luck. Khadija is going to speak to Dominos Pizza, who have donated pizzas to us in the past.

12. Important Dates - Future Events

Friday 3rd May - Doughnut Sale after school

Friday 17th May - Disco

Friday 24th May - Doughnut Sale after school

From 7th June every Friday (Term 6) - Frozen Fridays

Friday 7th June - Non Uniform Day - donations for the fete

Friday 14th June - Someone Special Sale- chocolate/sweet sale (no donations needed)

Saturday 22nd June - Summer Fete

Saturday 13th June - Leavers' Party

Friday 18th October - Movie Night

Sunday 3rd November - Firework Event

Friday 6th December - Discos

Friday 6th December - Donations for Elfridges (Non Uniform Day)

Friday 13th December - Elfridges

13. Dates For Future Meetings

Meeting Dates for 2024-25 7pm

Tuesday 21st May

Tuesday 18th June

Tuesday 9th July

Tuesday 24th September

Tuesday 22nd October

Tuesday 19th November

Tuesday 10th December

Tuesday 14th January AGM

Tuesday 11th February

Tuesday 12th March

Tuesday 29th April

Tuesday 20th May

Tuesday 17th June

Tuesday 1st July