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Great Chart Primary School  
 Hoxton Close  
 Singleton  
 Ashford  
 Kent  
 TN23 5LB



A great place to discover and learn

“Outstanding” Ofsted March 2016



## Great Chart Primary School Breakfast Club Enrolment Form

Please fully complete a separate enrolment form for each child and either hand it at the school office or directly to the Breakfast Club staff.

Child's Surname				Forenames					
Date Of Birth				Class & Year Group					
Address:									
Name of Parent/Carer:									
Contact Numbers: <b>Please highlight the number, which you are most likely to be on during the Club hours</b>									
Home:		Work:		Mobile:					
Proposed start date:									
Please tick the days you will be requiring a place for your child to attend									
<b>Mon</b>		<b>Tue</b>		<b>Wed</b>		<b>Thur</b>		<b>Fri</b>	
Are these days <i>(please delete as appropriate)</i>				Regular		Occasional			
Please give any details:									
<b>How to Pay</b>									
<p>Only <b>cheque</b> or <b>online</b> payments accepted.</p> <p><b>Cheques</b> should be made to <b>Great Chart Primary School</b>.</p> <p>Payments are required at the time of booking. Bookings should be made in advance and places are subject to availability. Booking can be made for a complete term, or weekly. Occasional one-off bookings may be accepted at least 24 hours before the attendance, subject to availability.</p> <p>Please speak to the school office in confidence if you have concerns over payment methods or timing, as we will always endeavour to come to mutually agreeable arrangements.</p>									

<b>Medical &amp; Emergency Details</b>	
Does this child have any medical condition of which we should be aware?	
Does this child have any allergies of which we should be aware?	
Does this child have any special dietary requirements of which we should be aware?	
<b>Arrangements for Delivering the Child to the Breakfast Club</b>	
Please list those adults who may drop your child off:	
<b>Important information</b>	
<p><i>The Club opens at <b>7.45am</b>. All children must be dropped off by <b>8am at the latest</b> in order for them to allow time to eat breakfast. Any late attendance might result in child not receiving breakfast.</i></p> <p><i>If your child is unwell and you know in advance that they will not be attending, please contact the school and let them know.</i></p> <p><i>Please list a second emergency contact for us to call should we be unable to reach you.</i></p>	
<b>Additional Emergency Contact:</b>	
Name:	Contact Numbers:
I, the parent/carer undertake to ensure that Great Chart Breakfast Club are notified immediately in writing of any change to the details given on this form.	
I <b>do / do not</b> <i>(please delete as necessary)</i> give permission for photos to be taken of my child.	
I understand that I will be charged for any place which I book for my child and then do not take up. At least 24 hours cancellation notice is required. <i>(Please note you won't be charged if your child is unwell and off school that day)</i>	
I agree to support the Governing Body's code of dress, uniform and hairstyles policy and support the school's Behaviour And Discipline Policy.	
I agree to ensure that me and my child respect all the staff who work at the Breakfast Club.	
I expect my child to be considerate to others at all times and support the safety procedures which operate on the school site.	
I ensure that my child takes care of the equipment and resources provided at the Breakfast Club.	
I agree to ensure that my child is dropped off by an adult at the Breakfast Club.	
I give permission for emergency medical treatment to be given as required.	
Signed:	Date:
Relationship to child:	